

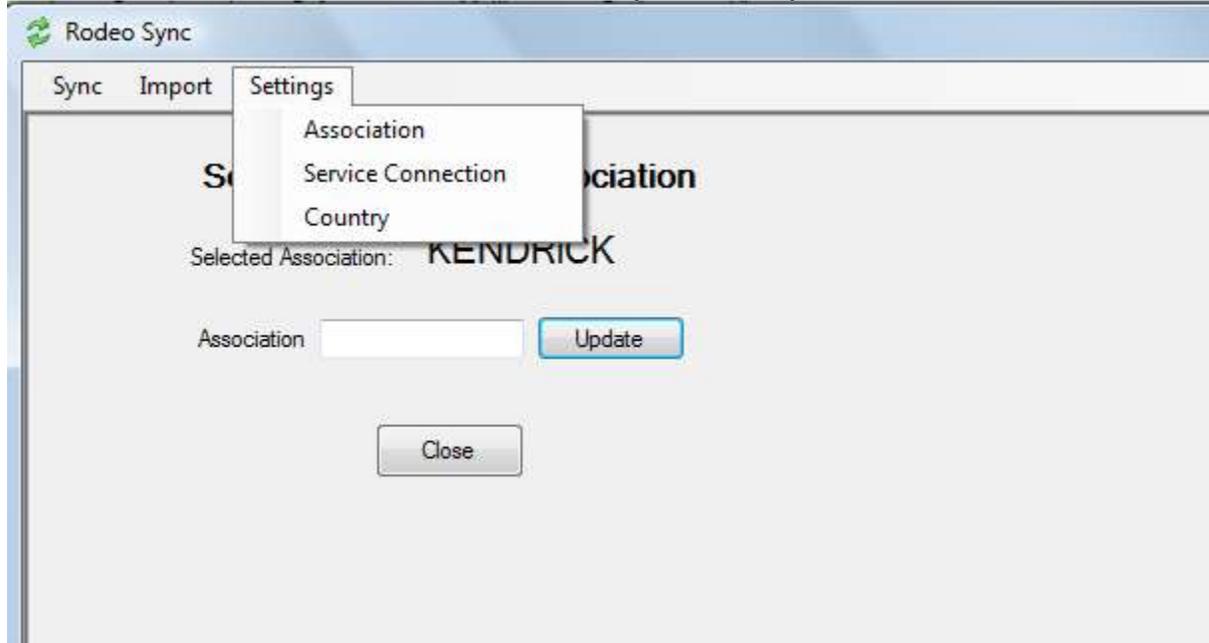
USERS of ARENA MANAGEMENT SOFTWARE and
KCI WEB SERVICES for Rodeo/ Equine Associations/Event
Producers/Clubs

Your work load just got much EASIER!

Bring up your **RODEO SYNC** application

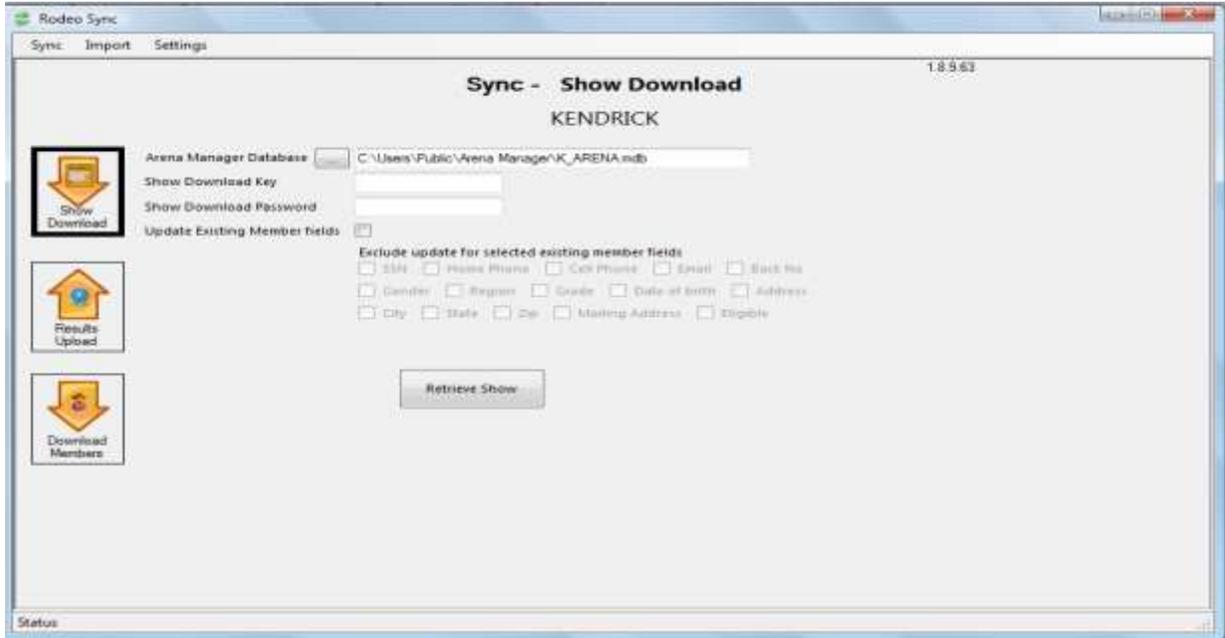
On the download tab enter the information supplied to you by the Association, or the Rodeo Central office, or in your administration account if you are the user of KCI Web services. Connect the SYNC to your Arena Management database, and Click Retrieve Show button.

Set Your Assoc, service connection, and select your country



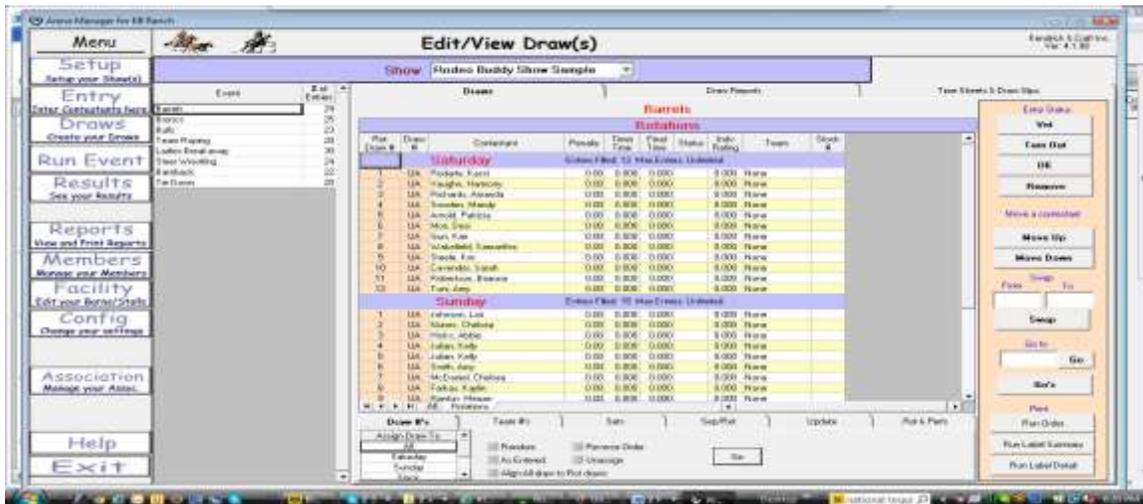
This screen shows the Show Download tab display.

Enter the – Show Download Key, and Download Password , select the Arena Management database file



You will see the rodeo/show data flying by on the bottom of the display, events , contestants, fees, etc., You will get a message the it is complete when it is finished.

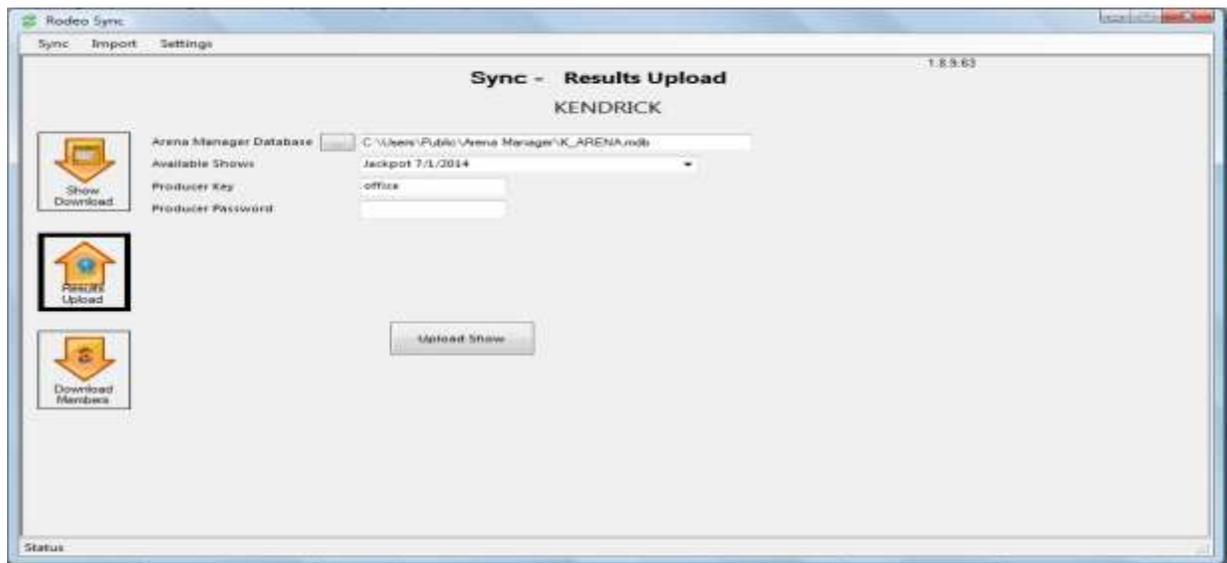
When you open your Arena Management, the entire Show/Rodeo will be there, ready for you to do the draws if they were not already done by the Rodeo Central Entry personnel, or by the Association prior to download.



Upload Show/Rodeo Draws

After your Show/ Rodeo is complete (with payouts and points applied, if applicable) you will upload your results to your Association/Producer web services site using the Rodeo Sync application.

Select the database you are using in Arena Manager, and then select the Show/Rodeo that you want to upload. Enter the Association Key for the Association, then the Producer Key and Producer Password assigned to you, the service connection address supplied by either your Assoc Management staff, or KCI



After the upload it will be available to publish to the web, using the **Show Manager**, and all of your points/earnings and member reports will be updated with fresh data. The upload will take a couple of minutes, and will let you know on the status bar at bottom, when it is complete.



Your Show/Rodeo DRAWS are now on the server and available for publication to the web. Your Association administrator or you, if using our web services, will log in to the [Web Services/Show Manager, Select the Show/Rodeo, check the PUBLISH DRAWS selection, and SAVE.](#) The Draws will be available on the public facing portion of your web services.



British Columbia Rodeo Assoc

[Draws](#) [Results](#) [Member Site](#) [Return](#)

Draws

Producers: Office ▾
Shows: TRUE GRIT INDOOR RODEO 2015_O ▾
Events:

- BareBack
- **TieDown Roping**
- SaddleBronc
- Ladies Barrels
- Steer Wrestling
- Open Breakaway
- Team Roping
- JR Barrels
- JR Steer Riding
- JR Breakaway Roping

Draw #	Contestant	Perf	Perf Draw #	Status	Placing
0	Derek Mobbs	Saturday	1	Unassigned	0
0	Cole Bailey	Saturday	2	Unassigned	0
0	Sean Bennett	Saturday	3	Unassigned	0
0	Joel Isnardy	Saturday	4	Unassigned	0
0	Jake Herman	Saturday	5	Unassigned	0

You can also send a separate email to each person entered in your Show/Rodeo, listing the Entries/Draws for that individual.

The email would look like this:

Hi Jerry, Your Rodeo Draws are:

If a performance rodeo event your performance and draw are on right side of lines

Show: **Jerry and Eds Rodeo**

Barrels - Draw: 1	Perf: Friday Draw: 2
Team Roping - as Header Draw: 2	Perf: Friday Draw: 1
Team Roping - as Heeler Draw: 3	Perf: Friday Draw: 3
Broncs - Stock: Chilli Winder Draw: 1	Perf: Friday Draw: 1
Pole Bending - Draw: 1	Perf: Friday Draw: 1

If you have any questions, please email the office at: *****@QWERTY.COM

KC Ranch

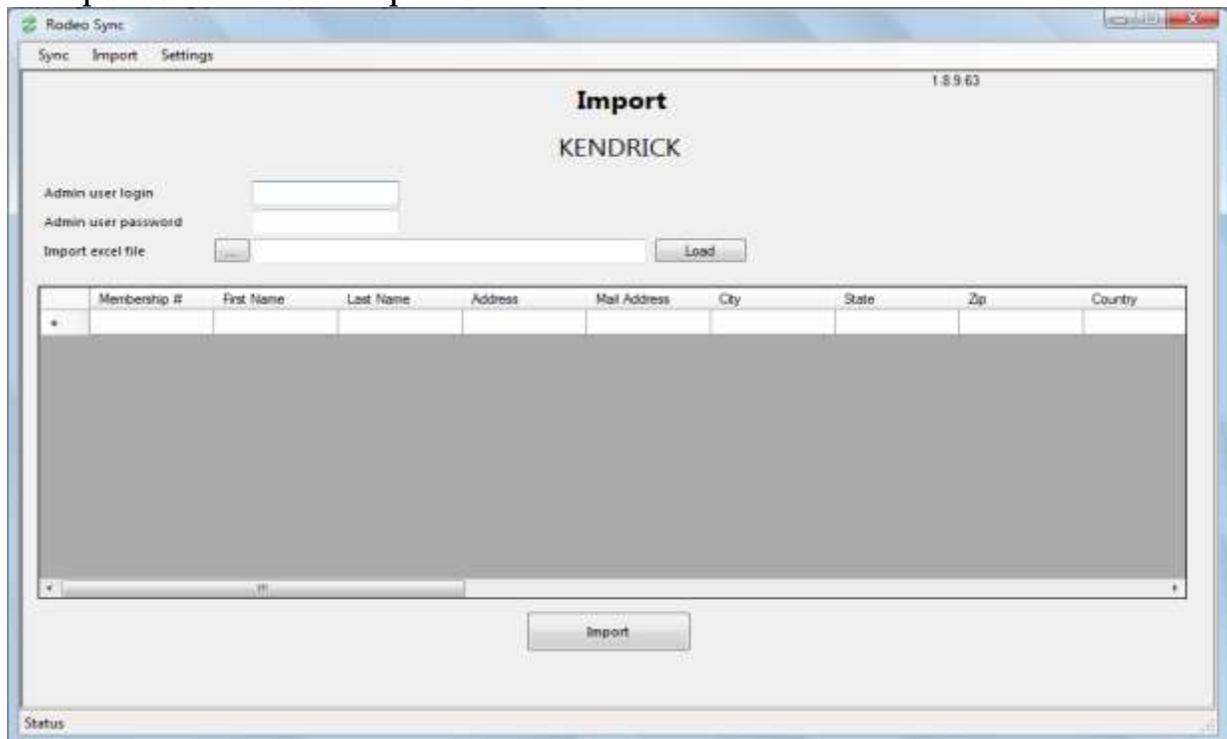
For more information on the KCI/Assoc/Producer Web Services please download the Manual/Overview at http://www.arenamanagementsoftware.com/KCI_WEB_SERVICES_MANUAL_V5.pdf



If your Association permits download of Member Information, you will need to contact your Association administrator to get the producer key, Download Key, and Download Password to proceed with the Members Download.



Rodeo Sync is **NOW** used to upload Member data to the web services for initial use, and for bulk updates after initial setup.

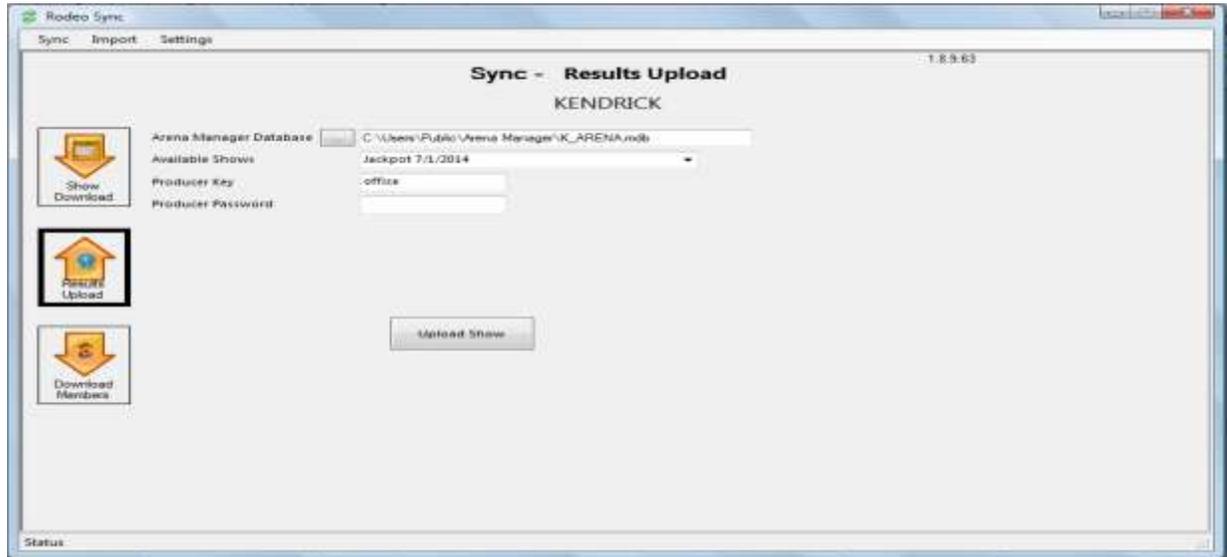


The required excel template is available from KCI support or at this link.
[http://arenamanagementsoftware.com/KCI%20RODEO RodeoSync%20Member%20Import%20Template.xlsx](http://arenamanagementsoftware.com/KCI%20RODEO%20RodeoSync%20Member%20Import%20Template.xlsx)



After your Show/ Rodeo is complete (with payouts and points applied, if applicable) you will upload your results to your Association/Producer web services site using the Rodeo Sync application.

Select the database you are using in Arena Manager, and then select the Show/Rodeo that you want to upload. Enter the Association Key for the Association, then the Producer Key and Producer Password assigned to you, the service connection address supplied by either your Assoc Management staff, or KCI



After the upload it will be available to publish to the web, using the **Show Manager**, and all of your points/earnings and member reports will be updated with fresh data. The upload will take a couple of minutes, and will let you know on the status bar at bottom, when it is complete.

Your rodeo results are now on the server and available for publication to the web. Your Association administrator or you, if using our web services for audit points/earnings if applicable. The Web services pages will display season points and earnings automatically, and provide individual rodeo results.

For more information on the KCI/Assoc/Producer Web Services please download the Manual/Overview at http://www.arenamanagementsoftware.com/KCI_WEB_SERVICES_MANUAL_V4.pdf



SHOW MANAGER - SETUP

KCI Association Manager Period: None

Association Config Members Stock Producers Online Setup Online Entry Show Manager Central Entry Site Services Reports Logout

Show Manager Setup

Setup Fees & Payments Entries Draws Run Event Results Entries Report Draw Reports Results Reports Contestant Contact

Producer: Office

Show List

Show	Date	
Select IDAHO JUNIOR HIGH DIVISION FINALS RODEO	05/29/15	Delete

Show Name: Add

Show Detail

Name: IDAHO JUNIOR HIGH DIVISION FINALS RODEO

Date: 5/29/2015

Region: Unassigned

Series: No Series Assigned

Available Series: Add

No Perfs

Perf Name: Add New

Publish Draws:

Publish Results:

Download Key: ID1

Download Password: ID1

Save

Set all Events to display points: Update to show Points

Set all Events to display earnings: Update to show Earnings

Event List

- Tie Down
- Boys Breakaway
- Bull Riding
- Saddle Bronc
- Bareback
- Chute Dogging
- Barrel Racing

Events

Event Detail

Name:

Format: Time

Amount:

of Contestants: 1

Class: Association Classes: Select

The Show Manager setup allows control of the Show/Rodeo and Event formats for display on the Events Results Web Services. The Publish Draws/Results let you choose if you want the show to show up under the Draws or Results tabs on the Web Results pages for consumption by your members and users. This screen will allow editing for all shows/rodeos whether uploaded by an enrolled producer, built from scratch in the Admin, or imported from an online entry show/rodeo, or Central Entry.

